

**NOTES ON CAPE VERDE**  
**FOR BRITISH NATIONALS**



*Welcome to Cape Verde!*

*I am the British Ambassador to these beautiful islands. However I, and my team, are resident in Dakar, Senegal, and cover all consular issues from there. We are supported on the islands themselves by two Honorary Consuls, Albertino Mosso who is based in Santa Maria on the island of Sal can offer assistance in an emergency to those on Sal or Boavista, and Antonio Canuto, and his assistant Isabel Spencer, who are based in Mindelo, Sao Vicente island can offer support in an emergency to people on any other island in the archipelago. British citizens can also look for help to any of the resident European (French, Portuguese and Spanish) Embassies in Praia, the capital of Cape Verde. Contact details for all these possible sources of assistance can be found on page 28 of this booklet.*

*With the growing number of British citizens in Cape Verde we found that the number of consular enquiries we were getting was increasing dramatically. At the same time the number of non-emergency requests for information was having an impact on our ability to support genuine emergency cases. We therefore decided to produce this booklet which we hope you will find helpful as you embark on a long-term stay in these islands. If the information you require is not here please contact one of the Cape Verde Government agencies listed here, a Cape Verde Embassy or a lawyer from our list for up to date or more specifically tailored information. There are a number of British expats based in Sal who may also be able to assist you with general or up-to date advice. Contact details and other useful information can be found at [www.expatscapeverde.com](http://www.expatscapeverde.com) and [www.capeverdetips.co.uk](http://www.capeverdetips.co.uk).*

*The types of emergency consular support the Embassy can give are listed at <http://www.fc.gov.uk/en/travel-and-living-abroad/how-we-can-help-faqs> and include prison visiting and helping those who have been a victim of a crime. If you need to travel urgently and your normal passport is not available, we may also be able to provide you with emergency travel documentation from our Embassy in Dakar. The issuing of a new full passport can take up to four weeks (sometimes longer if you are applying for the first time) and applications need to be made by post to the Regional Passport Processing Center in Pretoria, South Africa. More detailed guidance on the application process can be found by clicking on passports at <http://ukinsenegal.fc.gov.uk/en/> We recommend you consider using a visit to the UK to renew your passport. More detailed guidance on these issues can be found at <http://www.fc.gov.uk/en/travel-and-living-abroad/>*

*I hope you enjoy your stay in Cape Verde, however long you are planning to be here!*

JOHN MARSHALL

HM AMBASSADOR TO CAPE VERDE

## INDEX

BRIEF PRESENTATION OF CAPE VERDE .....	4
VISAS FOR ENTRY INTO CAPE VERDE .....	4
RESIDENCE VISA .....	5
CUSTOMS FORMALITIES .....	8
IMPORT OF GOODS .....	8
DRIVING LICENSE.....	9
EMPLOYMENT.....	10
TAXPAYER IDENTIFICATION NUMBER.....	10
SOCIAL SECURITY REGISTRATION.....	11
MEDICAL SERVICES AND PAYMENT OF MEDICAL CARE FEES .....	11
TRAVEL HEALTH CARE .....	12
MONEY TRANSFER.....	12
COMPANY CONSTITUTION AND REGISTRATION BY A FOREIGN INVESTOR .....	13
TAXATION.....	14
LEASE CONTRACT .....	16
PURCHASE AND SALE OF PROPERTY.....	16
CONTRACT FOR THE SUPPLY OF ELECTRICITY AND WATER .....	18
REPORTING A CRIME .....	19
INFORMATION ON CRIMINAL LAW.....	19
EDUCATION .....	21
CHILD ADOPTION.....	21
MARRIAGE IN CAPE VERDE .....	22
RELIGION .....	22
PET ENTRY REQUIREMENTS .....	22
USEFUL INFORMATION .....	23
BANK BUSINESS HOURS.....	23
NATIONAL HOLYDAYS .....	23
LAWYERS WHO SPEAK ENGLISH.....	23
SOME PHYSICIANS WHO SPEAK ENGLISH.....	24
TRANSLATORS AND INTERPRETERS (PORTUGUESE/ENGLISH AND ENGLISH/PORTUGUESE).....	25
ADDRESSES AND TELEPHONE NUMBERS OF SOME INSTITUTIONS .....	26
EMBASSIES AND CONSULATES IN CAPE VERDE .....	28
EMBASSIES AND CONSULATES OF CAPE VERDE ABROAD .....	29
IMPORTANT WEBSITES .....	31

## **BRIEF PRESENTATION OF CAPE VERDE**

### **History**

The islands of Cape Verde were officially first discovered in 1460 (five of the islands), by Genoese António da Noli and Diogo Gomes of Portugal, both were explorers serving the Portuguese Crown. The other islands were discovered later in 1462 by Portuguese explorer Diogo Afonso. Colonization of the country commenced in the Seventeenth Century, Santiago was the first island to be colonized, with the establishment of a system of hereditary captaincies for African slave labour, brought over from the coast of Guinea to work in the plantations of sugar cane, cotton and fruit trees. From the second half of the Twentieth Century, with the emergence of the movements for the independence of the African peoples, a process of national liberation began in Cape Verde, led by the African Party for the Independence of Guinea and Cape Verde (PAIGC), which was secured on the 5<sup>th</sup> of July of 1975.

### **Geography**

The archipelago of Cape Verde has a total area of 4. 033 square meters and is located 500 km off the west coast of Africa. It consists of ten islands and several islets of volcanic origin, nine of which are inhabited, divided into two groups: the Barlavento islands, or the northern island group comprised of Santo Antão, S. Vicente, Santa Luzia, São Nicolau, Sal and Boavista and the Sotavento islands, or the southern island group comprised of Maio, Santiago, Fogo and Brava.

### **Weather**

The archipelago has a dry tropical climate with average annual temperatures rarely below 25°C. The water temperature varies between 21°C in February and 25°C in September. There are two seasons during the year, the dry season from December to June, and the rainy season from August to October.

### **Population**

According to population projections by the National Institute of Statistics (INE), Cape Verde's population in 2009 was estimated at 508,633 inhabitants, and is expected to reach 567,633 inhabitants by 2015.

### **Economy**

Cape Verde presents high rates of economic growth, with an estimated average/annual return per capita of about US\$ 2,000, due mainly to the political stability in the country as well as to the investments made in education, and the remittances from the immigrants.

The country's gross domestic product is produced mainly by the tertiary sector, resulting from the strong influence of tourism, which contributes above 70% to the GDP.

**Currency:** Capeverdean Escudo (CVE)

**Exchange rate:** GBP 1 = ECV 131.3877 (16-02-2011); EUR 1 = CVE 110.265 (fixed)

**Official Language:** Portuguese

**Mother Language:** Creole

**Religion:** Mostly Catholic (over 90%)

**Telephone Code:** +238

## **VISAS FOR ENTRY INTO CAPE VERDE**

### **Visa on arrival at the airport**

This type of visa is for all foreign persons entering into Cape Verde for tourist or business purposes. The visa is valid for a four week period. This Visa is often organised by the travel

agents/entities when you book your trip but upon arrival into Cape Verde one of the passport control desks will be designated to issue this visa then for 25 Euros, if the travel agent has not already organised this (you should check this with the tour operator when the trip is booked).

### **Tourist Visa**

This type of visa can be granted at the Cape Verde Embassies abroad or in Cape Verde, as an extension of a visa granted on arrival, at the airport.

In order to extend a visa granted at the airport, one must submit the following documents:

- Passport with an entry stamp;
- Photocopy of passport (the page with the person's identification and the page with the entry stamp);
- 1 (one) passport-type photograph;
- Form dully completed + Model Form B (200 CVE);
- If the person is not staying in a Hotel, he/she must submit proof of financial capacity (cash, travel checks, bank statement);
- 2,000 CVE to pay for the visa (bank deposit through the Model Form B);
- Maximum stay of 90 days (may be extended).

According to information given by the Embassy of Cape Verde in Portugal, the following documents must be submitted for a visa for entry into Cape Verde: Valid passport;

- 1 (one) passport-type photograph;
- Form duly completed (it can be obtained at the Embassy website [www.embcv.pt](http://www.embcv.pt));
- Price per visa - € 44.14;
- The process for obtaining the entry visa takes about three days.

Presently, the Cape Verde Embassy for the UK is in Brussels.

To obtain the temporary one year residence visa one must stay in the country at least 6 months. During this period, the tourist visa must be renewed at least twice. Therefore, besides the documents listed above, one must submit the following additional documents:

- Lease contract;
- Work contract;
- Medical certificate;
- International Vaccination Certificate.

### **RESIDENCE VISA**

Those who want to get a residence permit in order to work, study or live in Cape Verde, if they're retired or foreign citizens married to Capeverdean citizens, and living in Cape Verde for the minimum period of 6 months, shall submit the original visa process to the Emigration and Border Department, with a copy of all of the required documents. When the documents are submitted for residency a one year temporary residency visa should be issued by the Emigration and Border Department to the applicant whilst they await approval of the resident permit in Cape Verde, since the approval process is not immediate.

Once the residence permit is granted, the applicant is entitled to a resident permit valid for one year. After five years living in Cape Verde with a resident permit, the validity of such card will be extended for three years.

### **Requirements for obtaining work visa in Cape Verde**

- Living in Cape Verde for at least six months;
- Request submitted to the Director of the National Police;
- Valid Passport;
- Photocopy of passport (the page with the person's identification and all the pages with entry stamps in Cape Verde);
- 1 (one) passport-type photograph;
- Form dully completed + Model Form B (200 CVE);

- 500 CVE per visa to the Portuguese Speaking Countries; 300 CVE per visa to Senegal; 5,000 CVE per visa to other countries without entry visa agreement with Cape Verde ( Bank deposit through the Model Form B);
- Photocopy of work contract certified by the General Directorate of Labour;
- Document proving that the applicant has economic resources in Cape Verde enduring his/her survival;
- Document proving the applicant's lodging conditions in Cape Verde (property registration certificate or lease contract);
- Criminal Record certificate or similar document issued by the authorities in the country of the applicant, dully legalised by the Foreign Commonwealth Office in the United Kingdom, translated into Portuguese and certified by Cape Verde consular services;
- Criminal Record or similar document issued by the authorities of the country the applicant currently lives, dully translated into Portuguese and certified by Cape Verde consular services (issued by the Registry Office);
- Police certificate issued by the Judiciary Police Department and by the National Police Department;
- Residence certificate issued by the City Council;
- Medical Certificate issued by Cape Verde Health Department;
- International Vaccine Certificate.

**Requirements for obtaining Student Residence Visa:**

- Living in Cape Verde for at least six months;
- Request submitted to the Director of the National Police;
- Valid Passport;
- Photocopy of passport (the page with the person's identification and all the pages with entry stamps in Cape Verde);
- 1 (one) passport-type photograph;
- Form dully completed + Model Form B (200 CVE);
- 500 CVE per visa to the Portuguese Speaking Countries; 300 CVE per visa to Senegal; 5,000 CVE per visa to the other countries without entry visa agreement with Cape Verde (Bank deposit through the Model Form B);
- School/College/University Certificate, proving that the applicant is enrolled in school;
- Document proving that the applicant has economic resources in Cape Verde ensuring his/her survival;
- Document proving the applicant's lodging conditions in Cape Verde (property registration certificate or lease contract);
- Criminal Record certificate or similar document issued by the authorities in the country of the applicant, dully legalised by the Foreign Commonwealth Office in the United Kingdom, translated into Portuguese and certified by Cape Verde consular services;
- Criminal Record or similar document issued by the authorities of the country the applicant currently lives, dully translated into Portuguese and certified by Cape Verde consular services (issued by the Registry Office);
- Police certificate issued by the Judiciary Police Department and by the National Police Department;
- Residence certificate issued by the City Council;
- Medical Certificate issued by Cape Verde Health Department.

In case the student is younger than 15 years of age, student residence permit shall be requested by the minor's parents and attached to their residence permit card. At 15 years of age, the parents may request residence permit in the minor's name.

**Requirements for obtaining residence visa for foreign nationals married to Cape Verdean citizens:**

- Living in Cape Verde for at least six months;
- Request submitted to the Director of the National Police;
- Valid Passport;
- Photocopy of passport (the page with the person's identification and all the pages with entry stamps in Cape Verde);

- 1 (one) passport-type photograph;
- Form dully completed + Model Form B (200 CVE);
- 500 CVE per visa to the Portuguese Speaking Countries; 300 CVE per visa to Senegal; 5,000 CVE per visa to the other countries without entry visa agreement with Cape Verde (Bank deposit through the Model Form B);
- Marriage Certificate;
- Statement of Liability signed by the spouse;
- Document proving the spouse's economic resources;
- Work declaration of the spouse;
- Document proving the lodging conditions in Cape Verde (property registration certificate or lease contract);
- Criminal Record certificate or similar document issued by the authorities in the country of the applicant, dully legalised by the Foreign Commonwealth Office in the United Kingdom, translated into Portuguese and certified by Cape Verde consular services;
- Criminal Record or similar document issued by the authorities of the country the applicant currently lives, dully translated into Portuguese and certified by Cape Verde consular services (issued by the Registry Office);
- Police certificate issued respectively by the Judiciary Police Department and by the National Police Department;
- Residence certificate issued by the City Council;
- Medical Certificate issued by Cape Verde Health Department.

**Requirements for obtaining visa for retired persons intending to live in Cape Verde:**

- Living in Cape Verde for at least six months;
- Request submitted to the Director of the National Police;
- Valid Passport;
- Photocopy of passport (the page with the person's identification and all the pages with entry stamps in Cape Verde);
- 1 (one) passport-type photograph;
- Form dully completed + Model Form B (200 CVE);
- 500 CVE per visa to the Portuguese Speaking Countries; 300 CVE per visa to Senegal; 5,000 CVE per visa to the other countries without entry visa agreement with Cape Verde (Bank deposit through the Model Form B);
- Retirement Pension Declaration;
- Transfer of retirement pension to Cape Verde;
- Document proving that the applicant has economic resources in Cape Verde ensuring his/her survival;
- Document proving the applicant's lodging conditions in Cape Verde (property registration certificate or lease contract);
- Criminal Record certificate or similar document issued by the authorities in the country of the applicant, dully legalised by the Foreign Commonwealth Office in the United Kingdom, translated into Portuguese and certified by Cape Verde consular services;
- Criminal Record or similar document issued by the authorities of the country the applicant currently lives, dully translated into Portuguese and certified by Cape Verde consular services (issued by the Registry Office);
- Police certificate issued by the Judiciary Police Department and by the National Police Department;
- Residence certificate issued by the City Council;
- Medical Certificate issued by Cape Verde Health Department;
- International Vaccine Certificate.

For further information, please contact:

Emigration and Border Department in Praia: Switchboard - 261 32 05  
 Emigration and Border Service in S. Vicente: Switchboard - 231 46 31  
 Emigration and Border Service in Sal: Switchboard - 241 11 32

## **CUSTOMS FORMALITIES**

Cape Verde Customs system, which is governed by the Ministry of Finances, is aimed at controlling the circulation of goods (entry and exit), charging fees and taxes levied on such goods, in harmony with specific customs tariffs.

Taxes collected by the Customs Services:

- Import Rights;
- Value Added Tax;
- Tax on special commodities;
- Ecological Tax on non biodegrading packages (law n. 76/VII/2010);
- Community Tax, established by the ECOWAS Agreement (art. 72 of the resolution n. 115/IV/95 – 5th Supplement of the Official Journal n. 37 – 1<sup>st</sup> Series); Community Tax Regulation (resolution n. 66/V/97 – Official Journal of December 31).

**Note:** the legal documents referring to taxes collected by the Customs services in Cape Verde can be found at the webpage <http://www.alfandegas.cv>.

Tax exemptions and reduction of customs rights and taxes on some imported goods and equipment are legally granted in order to stimulate the economic activity related to farming, industry (industry bylaws), fisheries, transports and tourism, journalism and mass media. Only national citizens, foreign citizens retired and living in Cape Verde, and foreign citizens married to national citizens shall benefit from customs tax exemptions and reductions as established by Capeverdean law.

## **IMPORT OF GOODS**

As far as customs handling of goods is concerned, Cape Verde customs system demands for services rendered by an official Customs Agent.

**As far as import of goods is concerned, the following documents should be submitted to the hired Customs Agent:**

- An import permit, issued by the Chamber of Commerce;
- Purchase invoices;
- Freight invoices;
- Knowledge of the shipment data (bill of lading);
- Note on packaging.

In this case there are no exemptions and the goods are taxed according to their nature.

**Reception of non-commercial goods (for people who intend to reside in the country):**

In this case, no tax is paid provided that the applicant submits to the Customs Agent the following documents:

- Resident Permit
- Passport;
- Bill of lading, which is issued by the shipping agency.

If the goods weight is equal to or less than 150 kg, or the value of the goods is under 10,000 CVE, then the goods can be collected directly from Customs by the consignee of the goods.

As far as personal items are concerned, the following is required: an official statutory declaration, signed by a solicitor in the country of origin and stamped by the Ministry of Foreign Affairs (Foreign and Commonwealth Office in Milton Keynes) of the country of origin, translated into Portuguese and certified by an Embassy or Consulate of Cape Verde (for UK residents from the Cape Verdean Consulate in Brussels).

## **Import of vehicles**



The citizens fixing residence in Cape Verde only pay VAT (15%), if the vehicles are up to 10 years of use, and shall, therefore, submit the following documents to the Customs Agent:

- Resident Permit;
- Passport;
- Bill of lading, which is issued by the shipping agency.

Temporary import is another method available (for a period previously established), in which the owner of the vehicle does not pay any tax, being subject only to payment of a bond, which will be reimbursed upon the exit of the vehicle from Cape Verde.

Any item can be temporarily imported. To do this, a list of items must be submitted in advance to a Consulate of Cape Verde abroad in order to obtain a permit.

At the time of export of the corresponding item, an application issued by the customs agent and stamped by the Customs is necessary.

### **Export of perishable goods to Cape Verde**

To export perishable goods to Cape Verde, one must have a representative in the national territory (import agent), which may be an import company or even a hotel, boarding house or other, with import permit issued by the Chamber of Commerce . The representative / importer must obtain an import permit at the Ministry of Environment by submitting a health certificate sent by the exporter.

## **DRIVING LICENSE**

### **Foreign nationals residing in Cape Verde for less than one hundred and eighty-five days (6 months)**

Foreign nationals who are in Cape Verde for less than one hundred and eighty-five days, are allowed to drive motor vehicles with their foreign driving license.

### **Foreign nationals residing in Cape Verde for a period exceeding one hundred and eighty-five days (6 months)**

According to Article 121, paragraph 4 of Cape Verde Highway Code, foreign nationals residing in Cape Verde for the period mentioned above are not allowed to drive motor vehicles in Cape Verde.

Foreign nationals willing to get the national driving permit without taking the national driving license examination, can only do so if they submit their valid driving licence, after confirmation of the requirements set out in Cape Verde Highway Code, lines a) to d) paragraph 1 of Article 122, namely:

- Holders of driving licenses issued by a foreign State legally acknowledged by the Republic of Cape Verde by convention or international treaty;
- Holders of driving licenses issued by a foreign State, which recognizes similar validity to the Capeverdean driving licenses;
- Holders of driving licenses issued by other States with which Cape Verde has bilateral agreement as far as equivalence and title exchange are concerned;
- Holders of driving licenses issued by other States, provided that evidence is given to the fact that those driving licenses were granted after an exam was passed, with a level of rigor at least equal to the one established by law in Cape Verde.

The following documents are required for persons holding foreign driving licenses - except for international driving licenses - who are willing to get a national driving license, with waiver of examination:

- "Driving license application" Model duly completed and signed;

- License to drive to be transformed into a national driving license;
- 1 (one) passport-type photograph;
- Health certificate;
- Copy of ID card and resident permit, if the applicant is a foreign national, which shall be confirmed by display of the original document;
- CVE 2,500 fee plus CVE 500 fee for service costs.

For further information, please contact:  
 General Directorate of Road Transports  
 Address: Praia, Santiago  
 Telephone: (+238) 2613525/ 2615707  
 Fax: (+238) 2611124

## **EMPLOYMENT**

The Institute of Employment and Vocational Training (IEFP) is responsible for the implementation of employment and training policies, as defined and adopted by the government, namely through the Ministry of Education and Higher Studies and the Ministry of Labour, Vocational Training and Social Solidarity.

The IEFP runs six employment centres, namely in Praia, Mindelo, Ribeira Grande, Assomada, São Filipe and Sal, which aim to promote employment and vocational training within the context of the programs designed by IEFP to promote employment.

The following information is provided by the Employment Centres:

- Job offers;
- Vocational training courses;
- Employment programs in the country and abroad;
- Vocational insertion;
- Self-employment;
- Capacity building ;
- Public Bidding for personnel recruitment;
- Technical assessment of users for training courses carried out in the ambit of the programs mentioned above;
- Application for employment locally or abroad;
- Reception and management of job offers from companies;
- Collective sessions for vocational guidance aimed at young people seeking for their first job;
- Meeting with partners.

## **TAXPAYER IDENTIFICATION NUMBER**

Taxpayer Identification Number (NIF) is issued by the General Directorate of Contributions and Taxes (DGCI) and the indication the taxpayer number (NIF) of any individual taxpayer or representative (if applicable) is compulsory in all applications, declarations, statements, complaints, appeals, income declarations to the State Treasury, official letters or other documents which are submitted to the administration.

Any worker with his/her own business or working for an employer in Cape Verde, being he/she a national citizen and/or a foreign national, must have a taxpayer identification number (NIF).

In order to apply for a Taxpayer Identification Number, one must submit the following documents:

### **National citizens:**

- Photocopy of the Identity Card.

### **Foreign nationals:**

- Photocopy of passport;

Getting a Taxpayer Identification Number (NIF) for the first time is free of charge; at the second request, however, individual applicants and businesses (corporations or legal entities) shall pay about 600 CVE.

The costs above increase every year, according to the individuals' or business income, fixed by the Ministry of Finance.

### **SOCIAL SECURITY REGISTRATION**

All national citizens and / or foreign nationals, as soon as they start working or carrying out an income-generating activity in the Cape Verde, must register with the National Social Security Institute, by submitting the following documents:

To register a business in the National Social Security Institute:

- Copy of the Company License;
- Copy of the Official Journal where the company constitution is published;
- Taxpayer Identification Number (NIF);
- Model Form 110 completed;
- Declaration identifying the company's representative.

To register an employee/individual in the National Social Security Institute:

- Birth Certificate of the employee's and employee's children and / or equivalent;
- Copy of identity card or passport;
- Registration form provided by the Social Security Institute, dully completed and signed by the employer and the employee, with the stamp used by the institution submitting the request.

The registration process is free of charge. The monthly contributions correspond to 8% in the first 6 months, deducted from the employee's salary. After the 6<sup>th</sup> month, the monthly contribution will correspond to 23% of the employee's total salary, 15% of which is paid by the employer and 8% by the employee.

Payment may be made in the country's commercial banks or at the Cashier's office available at the National Social Security Institute facilities.

Under Decree-Law No. 50/2009 of February 16, 2004, foreign nationals registered in the social security systems of countries with Agreement on Social Security matters signed with Cape Verde, namely Portugal, the Netherlands, Luxembourg and Sweden, may apply for exemption from registration in the National Social Security System (INPS), submitting evidence, for this purpose. An updated copy of evidence of membership in a different social security system should be forwarded to the National Social Security Institute (INPS) yearly.

For further information, please contact:  
Ministry of Labour, Vocational Training and Social Solidarity  
Address: Plateau, Praia, Santiago  
Telephone: (+238) 261 40 50 / 261 14 67

### **MEDICAL SERVICES AND PAYMENT OF MEDICAL CARE FEES**

Cape Verde is currently provided with the following health infrastructures, which meet the needs of the resident populations, in general:

- Central and Regional Hospitals;
- Health Centres;
- Health Services;
- Private Practices;
- Pharmacies.

The main Hospitals of the country, Central Hospitals, located on the islands of Santiago and S. Vicente, offer medical services in different medical specialties, namely: Cardiology, Neurology, Gastroenterology, Surgery (General, Cardio-Thoracic, Maxillofacial surgery), Paediatrics/Neonatology, Anaesthesia, Urology, Dermatology, etc.

**Paid Medical Services:**

- Medical exams in Central and Regional Hospitals – 1,000 - 1,500 CVE;
- Medical Exams in Health Centres – 500 - 750 CVE;
- Emergency service in Central Hospitals - CVE 1,500;
- Cost per day of internment in Central Hospitals - CVE 2,750;
- Cost per day of internment in the Regional Hospitals - CVE 1,000;

**Free Medical Services:**

- Vaccination;
- Treatment of mental illness;
- Treatment of infant diseases;
- Prenatal care.

**Central Hospitals in Cape Verde**

Hospital Agostinho Neto  
Address: Plateau, Praia, Santiago  
Telephone: (+238) 260 10 10

Hospital Baptista de Sousa  
Address: Mindelo, S. Vicente  
Telephone: (+238) 231 18 79/ 231 21 22

Information provided by Baptista de Sousa Hospital

**TRAVEL HEALTH CARE**

It is recommended that all citizens from the UK who wish to travel to Cape Verde, especially to the island of Santiago, from September to November, be vaccinated against malaria. It is further recommended that, all children under 1 year of age be vaccinated against yellow fever.

**Note: Recommendation from TACV - Cape Verde Airlines**

**MONEY TRANSFER**

Bank transfers can be made through banks or through the Western Union.

Bank transfers takes on average 3 days, with the following requirements:

- Payment order;
- SWIFT of the Bank of destination;
- IBAN (International Bank Account Number) ;
- Proof of the motive of transfer

**Note:** An import license is required for import payments.

The following documents are required for transfers through Western Union:

To send money:

- Identification Document;
- Fill in a form with information on the amount to be sent, the name and surname of the beneficiary, the limit amount up to which one is allowed to send is 200,000 escudos (approximately € 1,814).

To receive money

- Identification Document;
- Fill in a form which requires that the beneficiary knows the sender's name, the approximate amount to be received and the country of origin of the funds.

### **COMPANY CONSTITUTION AND REGISTRATION BY A FOREIGN INVESTOR**

Trading Companies in Cape Verde may be:

- Partnerships;
- Limited liability companies;
- Joint stock companies;
- Partnerships limited by shares;
- Cooperative Companies.

Potential foreign investors willing to invest in Cape Verde shall go to Property Registry Office in their area of residence and submit the following documents for company constitution and registration:

- Company Registration Certificate;
- Company's internal rules or Bylaws;
- Proof of the company's bank account in a Bank of the owner's choice and submission of the deposit slip at the time of the constitution of the company, if the company's stock capital is in cash. If the company's stock capital is in assets, a list of goods prepared by an accountant must be submitted, with a photocopy of the accountant's ID;
- Taxpayer identification number of the company and partners;
- Identification Document of the applicants, the partners, or their representatives (photocopy of passport, and if the person is married he/she shall provide the name of spouse, the marriage system and residence);
- Power of Attorney when the partner is represented by an attorney.

The period of time for the constitution of a company in the Registry Office may be extended to the maximum period of 52 days, and it is a process free of cost.

This company constitution process can also be completed in just one day, at the Citizen Houses, by following the requirements below:

#### **Singular persons, national citizens or foreign nationals:**

- The applicant's identification (national or foreign applicant)
  - Identification Card/Valid Passport (compulsory);
  - NIF (the applicant's Taxpayer Identification Number), issued by the Finance Department;

#### **The applicant's representative shall submit the following documents:**

- Power of Attorney issued by the company owner on behalf of the representative;

In case there is more than one partner:

- Partners Identification and Taxpayer Identification Number ;
- CAF (Company Admissibility Certificate), which can be issued by the Citizen House (48 hours), or by the Property Registry Office (the same day for the price of 600 CVE);
- Number of partners (identification, marital status, system of community of goods);
- Minimum stock (company limited by shares = 200,000 CVE; partnerships 2,500,000 CVE). The proof of the amount is not compulsory, but the applicant has to make a declaration of honour in which he/she states that he/she has such amount of money in cash;
- Reference to statutory auditor and administrator (only the partnerships);
- Reference to Managers (only the share companies);
- Identification/proof of the contract with an accountant registered in the Finance Department or in the Cape Verde Accountant Association (name, registration number, Taxpayer Identification number);

- Payment of 10,000 CVE for the expenses related to the process and documentation;
  - As an option, one can register directly with the Chamber of Commerce of Sotavento or Barlavento, by paying 1,000 CVE and 3,000 CVE, respectively;
- And provide with the following information:
  - Date of commencement of activity;
  - The amount and type of business;
  - Number of workers.

**Collective persons (national or foreign companies):**

- Identification of the company (national or foreign company)
  - Registration number of the company in the country of origin;
  - Minutes referring to approval or deliberation of the appointment of the representative;
  - Power of Attorney of the collective person issued in the name of partner / representative person.

**Note:** All documents must be translated into Portuguese and certified at the Embassy or Consulate of Cape Verde in the country of origin.

- Taxpayer Identification number of the company ;
- CAF (Company Admissibility Certificate) of the company;
- Number of partners (identity, marital status, system of community of goods);
- Minimum capital (limited liability company 200,000 CVE; companies 2,500,000 CVE);
- Indication of statutory auditor and administrator (only for limited companies);
- Indication of managers (only for companies limited by shares);
- Identification/proof of the contract with an accountant registered in the Finance Department or in the Cape Verde Accountant Association (name, registration number, Taxpayer Identification number);
- Payment of 10,000 CVE corresponding to the cost of processes and documentation;
  - As an option, one can register directly with the Chamber of Commerce of Sotavento or Barlavento, by paying 1,000 CVE and 3,000 CVE, respectively;

After the constitution, the company must apply for licensing to carry out its activities, at the Ministry or Directorate responsible for the area of activity.

**Information provided by The Property Registry Office of S. Vicente and by the House of Citizens on the island of Santiago.**

**TAXATION**

**• Value Added Tax (VAT)**

It is the tax levied on:

- The value added to goods in each business transaction, including on the value of the price paid or to be paid;
- The provision of services, namely on the value of the service rendered;
- Imports, particularly on customs value.

VAT rate is 15%, but only 6% is levied on activities related to tourism, particularly the sectors related to hotel / accommodation and catering. Non-resident taxable persons are entitled to the rights and conditions under which paid VAT is refunded, set forth in Capeverdean law.

In order to benefit from this right, the creditor shall appoint a representative in Cape Verde, with powers duly conferred by a power of attorney.

According to VAT Regulation, there are activities carried out by companies that are exempt from VAT, as established in article 9 of the mentioned regulation, namely:

- Public health services;
- Education, vocational training and sports services;
- Cultural, scientific and artistic activities;
- Activities related to insurance, banking and social assistance;
- Tenancy and transfer of property;
- Provision of essential foodstuffs, particularly meat, fish, milk, eggs, vegetables, fruits, cereals, vegetables, fatty oils;
- Services related to farming, forestry, livestock and fisheries;
- Funeral Services;
- Medical, health and other services, and medicine.

According to article 12 of the VAT regulation, there are also exemptions on the following import activities:

- Final import of goods the selling of which in the national territory benefits from tax exemption;
- Import of goods that benefit from customs tax exemption, under the law and rules in force.

#### • **Single Tax on Property (IUP)**

It is the tax levied on the buyer upon transfer of ownership; it is set annually by the Municipalities in the area of location of the properties and it is applied to rural and urban land registered in the municipal land registry (City Councils).

Single Tax on Property (IUP) is 3%, levied on the acts subject to public deed and on the value of the land, replacing succession and donation taxes as well as the property transfer tax.

#### • **Single Tax on Income (IUR)**

It's the tax levied on income/profit declared by the companies or similar entities, such as:

- Real profit of the companies with accounting;
- Income declared by free-lancers and similar professionals;
- Estimated profit by methods established by tax authorities, aimed at other taxpayers or those with no proof of accounting elements.

The Single Tax on Income rate levied on the taxpayers by the method of verification is 25%, and 15% on the income of taxpayers calculated with the method of financial estimation. Non-residents, even if they do not have permanent residence, are taxed on their earned income, at a discharge rate of 20% of the value of invoicing.

Capeverdean law provides exemptions from payment of the Single Tax on Income (IUR) to:

#### **Industrial companies**

- Exemption from IUR on the profits of the first 3 years;
- Deduction of the taxable base on the entire profit reinvested in the same or in another business;
- Deduction of the taxable base on expenditure incurred with people's vocational training activities.

#### **Foreign investment**

- Tax exemption on profits for 5 years;
- Tax exemption on dividends and profits, should they be reinvested;
- Tax exemption on amortization and interest.

## **Franchising**

- Tax exemption on profits for 10 years.

### **• Stamp Duty on Transactions (IS)**

According to Law No. 33/VII/08 2008, stamp duty is levied on:

- Corporate and notary transactions, at the rate of 0.5%, particularly on the act of company constitution, increase of share capital, change of bylaws, etc.
- Financial and insurance operations, at the rate of 0.5%, particularly on loans, guarantees, bills and bank overdrafts. For interest and insurance operations, the rates will be 5% and 3.5% respectively.
- Property transmission, at the rate of 10%, specifically on purchase and sale of assets, business transfer, leases, etc.

For further information, please contact:

Cape Verde Ministry of Finances– General Directorate of Contributions and Taxation

Address: Praia, Santiago

Telephone: (+238) 261 77 59/261 43 78

## **LEASE CONTRACT**

A lease contract (deed) must be sealed in a Public Notary Office, with the following documents:

- Contract;
- Property Registration Certificate (issued by the Property Registry Office);
- Property Certificate (issued by the City Hall);
- Photocopy of the Contracting Parties Identification Cards;
- Taxpayer Identification Number of the Contracting Parties involved.

For further information, please contact:

Public Notary Office

Praia, Santiago - Telephone: (+238) 262 62 05 / 261 27 68

Mindelo, S. Vicente – Telephone (+238) 2326477 / 2326377

Espargos, Sal – Telephone: (+238) 2 411156 / 2411717 /2413726

## **PURCHASE AND SALE OF PROPERTY**

### **Purchase and sale of properties between private entities**

#### **Step 1**

Before purchasing any property, the buyer should request a property registration certificate at the Property Registry Office, so as to check whether it is or is not registered in the Registry Office and if there are any burdens or charges levied on the property, including mortgages, seizures or arrests.

It is also recommended that the promissory buyer find information in the City Council on housing license availability (for urban property), on the location of the property (if it's land for construction) and on the tax value of the property.

#### **Step 2**

Once the property is reserved and the promissory contract of purchase and sale is celebrated, the next step should be the preparation of the public deed of purchase and sale, since real estate transactions are subject to Public Deed and registration in the Property Registry Office, which will be carried out by a Public Notary. The Public Deed of Purchase and Sale is subject to fees to be paid to the Public Notary, as set forth in decree-law no. 70/2009 of December 30, 2009, which are around 1.4% of the sale price of the property.



The following documents are required for the Public Deed:

- Identification Document (ID or Passport);
- Power of Attorney if the buyer is represented by an entity;
- Promissory Contract of Purchase and Sale;
- NIF (Taxpayer Identification Number);
- Property Registration Certificate.

### **Step 3**

Once the Public Deed process is finished, payment of the Single Tax on Property (IUP) shall be made, at the rate of 3% of the value of the contract.

**Note:** In case of free transfers (grants), the IUP tax will fall on the value assigned to the property by the Fiscal Administration. This tax shall be paid by the buyer or recipient, whether resident or not in Cape Verde, within 30 (thirty) days after signing the public deed of purchase and sale, directly to the Municipal City Council where the property is located.

After the purchase, the property owner must make annual property tax payment to the municipal service, based on the value of the property assessed and registered in the City Council, at the time of payment. The tax rate of 3% (single tax) is levied on the value of the property being taxed (ad valorem tax), corresponding to 25% of the assessed value of the property by the Assessment Committee or the tax assessor determined by the Assessment Tax Regulation (which should be the value assessed and registered in the municipal property registry). This tax is due on December 31 of each year and payment must be made until April 30 of the following year.

### **Step 4**

The last step of the process of purchasing property in Cape Verde is the registration of such purchase in the Property Registry Office. The process of registration will only be completed by the Property Registration Office after payment of the property tax (IUP) is made. The act of property registration requires the payment of fees and charges according the decree-law no.70/2009.

In order to register the property, the owner must submit the following:

- Formal request of the property registration;
- a document of identification (ID or Passport);
- Certificate of Public Deed of Purchase and Sale (issued by the Public Notary Office);
- Proof of payment of property tax (IUP) - Single Tax on Property;
- Taxpayer Identification Number (NIF).

## **Registration of land sold by the City Council**

### **Step 1**

The following documents will be required:

- Certificate of deed by the City Council;
- Certificate of property registration issued by the Municipal Property Registry Office;
- Location map of the property.
- Taxpayer Identification Number (NIF).

### **Step 2**

Once the above documents are ready, the property must be registered in the Property Registration Office, as follows:

- Formal request of property registration in the name of the purchaser, including the following attachments: certificate of public deed, certificate of property registration by the municipal authorities, and property location map;
- ID or Passport of the purchaser.

## **CONTRACT FOR THE SUPPLY OF ELECTRICITY AND WATER**

### **I – Simple Contract**

For contracts for the supply of electricity or water on:

- A previously inhabited house;
- A commercial establishment or workshop;
- A place that has been previously supplied with electricity and water;
- A new site in which the power branch has already been installed.

The following documents are required:

- Photocopy of the client's ID or passport or of his/her lawfully designated attorney;
- Statement of inspection issued by the City Hall (certificate of habitability);
- Certificate of Property taxation payment issued by the Finances Department.

### **Contract Preparation**

The contract is prepared once the following is confirmed:

- That the place of consumption has no active contract;
- That the client has no overdue payments in that place of consumption;
- That the client hasn't just the last invoice in his/her name (referring to the last month) in debt, in another place of consumption;
- That there is a water and power meter as well as connecting devices available for immediate instalment.

The contract is concluded upon the issuance, in duplicate, of an invoice / receipt signed by both parties and paid on the signing act, and one copy shall belong to the customer and the other copy to the company. The general conditions of contract shall be attached to the customer's copy.

### **Contract Costs**

At the act of signature of the power supply contract the customer shall pay connecting fees of 169 CVE for the instalment of monophase plugs and 360 CVE for triphase plugs. At the time of signing water supply contract, the customer shall pay a connecting fee of 846 CVE. In case of an amendment to contract for electricity supply related to changing the place of consumption, the customer pays the amount of 169 CVE.

### **II - Special Contracts**

Special contracts can be created between parties in order to meet specific and temporary situations. They are categorised as temporary in nature, if they do not include water and power meter devices, and if they are not for consumption in places undergoing construction. This condition shall be proved through a valid "construction permit", issued by the municipal authorities.

Documents required:

- Photocopy of the client's ID or passport or of his/her attorney, and in this case a copy of the proxy;
- Copy of construction permit issued by the City Council;
- Inspection: A technical team shall conduct an inspection at the place of consumption aimed at:
  - Verification of technical and safety conditions for power supply and for proper conservation of the power meter device, as well as the access conditions available to the company's agents.
  - Verification of the possibility of implementing the final extension for power supply, according to the respective project, if the client intends to save the cost of the temporary extension of the plant. If this is not possible, the temporary extension will

be budgeted and charged with the contract for the plant, which will then be replaced by the final extension, to be requested and paid by the client.

- Definition of the gauge of the limiting circuit breaker to be installed, as well as the guarantee to be paid by customers of domestic LT (Low Tension).

### **Contract Preparation**

The contract is sealed once it is confirmed that the client has no overdue payments with the power company Electra in any place of consumption. The contract is valid for the same period the construction permit is valid, and it may be renewed once the construction permit is renewed. Once the contract expires and there is no renewal, it will automatically be terminated.

### **III - Temporary Connection (power)**

This type of connection is temporary, used in sporadic events such as rallies, parties, shows or other events that shall not exceed 3 days, subject to the following conditions:

- Direct connection without power meter device;
- Power supply: monophasic or triphasic power static supply in LT;
- Released intensity: 15 amperes / phase controlled by appropriate circuit breaker.

Temporary power supply connections are made through a special contract and payment of fees related to connection and power supply.

### **REPORTING A CRIME**

Crime reporting shall be made in the closest police station, through submission of identification (passport or identification card) by the complainant. It can also be made without any identification document, but the accuser's identity must be confirmed later on.

### **INFORMATION ON CRIMINAL LAW**

#### **Purchase and consumption of alcohol**

Selling, offering or supplying alcoholic beverages, as well as encouraging or facilitating the consumption of alcohol to children less than 18 years of age is prohibited in all circumstances. The owners, managers, and other people who commit the offence, shall be punished with a fine from 30.000 CVE to 300.000 CVE, and in case of regression the value ranges from 100.000 CVE to 1.000.000 CVE.

#### **Drunkenness in public places**

Capeverdean law does not provide any kind of penalty for cases related to drunkenness in public places, if the drunken person does not cause either physical or verbal disturbances that may affect society.

#### **Driving under alcohol influence**

Driving vehicles with and without engine, in public places or similar under the influence of alcohol, is prohibited. People driving under the influence of alcohol will be punished with a fine of 10.000 CVE to 50.000 CVE and will lose the ability to drive for a period of 8 days to 3 months, should they be assessed with an alcohol rate equal to or greater than 0.80 g/l and less than 1.20 g/l.

If the rate of alcohol in blood is greater than 1.20 g/l, the offender incurs the penalty of criminal imprisonment to a maximum of 3 months, as well as inhibition of the capacity to drive for a period of 30 days to 6 months.

#### **Purchase, sale and consumption of drugs**

Law n. 78/IV/93 provides for prison sentence of up to 3 months or fine up to thirty days for the person consuming drugs, or who grows, buys or holds plants, substances or preparations to his/her own consumption.

The law also provides for the penalty of imprisonment from 4 to 12 years to the person who, without authorization, cultivates, produces, manufactures, extracts, distributes, prepares, offers for sale, transports, imports or exports, illegal plants, substances or preparations of drugs considered high risk by law. The penalty of drug related crimes is imprisonment from between 1 to 5 years for dangerous drugs.

### **Nudism in public areas**

Nudism in public areas within the national territory is not allowed, for it is considered to be shameful, and therefore punishable with imprisonment.

### **Homosexuality**

Homosexuality is allowed in Cape Verde, and any discriminatory act of racial, political or sexual nature is prohibited. However, Capeverdean law does not provide for marriages of individuals of the same sex in the national territory, nor for the legal adoption of children by the same group of people.

### **Sexual Offers**

#### **• Prostitution**

There are no legal outlets in the country that promote the sex business, and any form of encouragement or promotion of the exercise of prostitution is prohibited. However, although it is a business prohibited by law, prostitution is a fact and a characteristic phenomenon rising in the country's major tourist places.

#### **• Sexual abuse of minors**

Individuals who practice sex with children aged 14 years or less, or who promote sexual practice of minors of the same age with other people, will be punished with a prison sentence of 2 to 8 years. If there is sexual penetration the penalty shall be 4 to 10 years of imprisonment. If there is sexual abuse of minors between 14 and 16 years of age, the law provides penalty which may range from 6 months to 4 years. In cases of sexual penetration, the prison penalty will be from 1 to 6 years.

#### **• Practice of sex abroad**

Capeverdean criminal law establishes a sentence of criminal imprisonment from 2 to 8 years to individuals who promote recruitment, transport or accommodation for children under 16 for sexual purposes abroad.

#### **• Exploitation of minors for pornographic purposes**

The use of children under 14 years of age (or incapable person) for exhibitionist or pornographic means will be punished with criminal imprisonment to a maximum of 3 years.

### **Possession of weapons**

Cape Verdean criminal law dictates a penalty of imprisonment for up to 2 years or a penalty fine from 60 to 150 days (each day of penalty fine to be from 100 CVE to 20,000 CVE, as decided by the court according to the economic situation of the convicted) in cases where the holder of a regulated firearm or essential parts or components for a weapon, does not have the proper authorization or license to use it.

Similarly, individuals who possess a melee weapon or any other tool with the intention to use it as an aggressive weapon will be punished with imprisonment for up to 1 year sentence or a penalty fine of up to 100 days.

## **Homicide**

Cape Verdean criminal law dictates a penalty of imprisonment for up to 10 to 16 years in cases of manslaughter.

In cases of aggravated criminal acts, as established in article 123 of the criminal law, punishment is a prison sentence ranging from 15 to 25 years, particularly in the following cases:

- Homicide committed with the use of poison, torture, choking or explosives.
- for the pleasure of killing and self satisfaction;
- Homicide by treason, concealment or other means or features that make it difficult or impossible for the victims to defend themselves;
- with the purpose to prepare, commit or hide another crime.
- for means of racial, religious or political hatred.

For further information, please contact:

Ministry of Justice

Telephone: (+238) 262 32 57 / 262 32 58

Address: Praia, Santiago

## **EDUCATION**

The Education system in Cape Verde is comprised by:

- Pre-school education subsystems, which aim to provide children between four and six years of age additional training as a supplement to their families' educational responsibilities.
- Basic Education or Primary Education, the main objective of which is to prepare children as individuals and members of a collective society.
- Secondary Education, which is the level that gives continuity to basic education and strengthens the development of knowledge and skills learned during the first years of education.
- Higher Education, which aims to provide scientific, technical and humanistic and cultural training, thus enabling the students for the exercise of activities related to conception, implementation, managing and research.
- Extra curricular education, including activities related to literacy, post-literacy, training, vocational training and general comprehensive education, linked to the general education system.

For further information, please contact:

Ministry of Education and Higher Studies

Telephone: (+238) 261 35 79 / 261 02 30

Address: Praia, Santiago

## **CHILD ADOPTION**

Foreign nationals who want to adopt a Capeverdean child should make a request in their home country, in an adoption institution, which works with children. The applicant shall express his/her interest in adopting in an institution in his/her home country, which shall in turn submit such request to the ICCA (Cape Verde Child and Adolescent Institute) in Cape Verde, for appreciation.

**Note:** Currently, specialised institutions of about 80 countries may request for the adoption of Capeverdean children, namely institutions from the United Kingdom, Germany, USA, etc. Institutions of those countries not included in the list of countries with which ICCA has relations, may submit documentation to ICCA in Cape Verde proving the existence of the institution.

The whole process is carried out through representation by a lawyer who shall submit a request and a dossier with the following documents:

- Birth certificate of the child;
- Declaration of Salary by Employee as well as of proof of financial and economic conditions of the person willing to adopt;
- Written Consent by the father and mother of the child to be adopted;
- Criminal Record of the person willing to adopt ;
- Identity card or passport of the person who intends to adopt;
- If one cannot have children, the medical certificate attesting the situation;
- Declaration on Employment Status of the person willing to adopt;
- House Ownership Certificate if the person willing to adopt possesses a house;
- If the person willing to adopt is a foreign national, he/she must submit documents issued in the country of origin.

For further information, please contact:  
ICCA – Instituto Cabo-verdiano da Criança e do Adolescente  
Telephone: (+238) 261 17 06  
Address: Plateau, Praia, Santiago

### **MARRIAGE IN CAPE VERDE**

Non-resident foreign nationals getting married in Cape Verde must submit the following documents:

- Passport;
- Certificate of matrimonial capacity (original document) duly translated and notarised by the Embassy of Cape Verde, issued by the country of origin of the applicant;
- Birth certificate;
- Residence certificate of at least one of the fiancés (issued by the City Hall after at least one month stay in Cape Verde);
- At least two witnesses.

If the foreign national is residing in the country for more than six months, he/she must also submit the national identification card issued on behalf of foreigners.

For further information, please contact:  
Registry, Identification and Public Notary Office/ Registry Office  
Telephone: (+238) 241 11 56; Address: Espargos, Sal  
Telephone: (+238) 231 53 13; Address: Mindelo, S. Vicente  
Telephone: (+238) 261 58 23; Address: Fazenda, Santiago

### **RELIGION**

Catholic religion also known as Roman Catholic is undoubtedly the most dominant religion in Cape Verde, representing a total of more than 90% of the national population. There are other Christian Churches established on the national territory, with particular emphasis on the Nazarene Church, the Seventh-day Adventist Church, the Church of Jesus Christ of the Latter-Day Saints (commonly called the Mormon Church), the Assembly of God, as well as other religious groups.

### **PET ENTRY REQUIREMENTS**

The following documents are required for pet entry in Cape Verde:  
Small and large Pets:

- Entry permit (300 CVE), issued by the Ministry of Agriculture and Environment, with services at Ports and Airports;
- Health Card with the respective vaccines (passport);
- Medical certificate issued in the country of origin, confirming that the animal is fit to enter Cape Verde;
- Payment of € 12 per kg, from London to Cape Verde (including packaging).

**Note:** If the conditions described above are not met, the animal is subjected to medical exams, and it may be returned to the country of origin, or slaughtered by the competent authorities.

The animals are classified as “small” or “large” according to the type of animal (e.g., dogs, cats, rabbits, etc...), although this is not a criterion clearly defined by the competent authorities. Small size pets are usually classified as small size animals.

There are no constraints that prevent animals from exiting Cape Verde, provided that they enter with a medical certification. However, new certificates should be issued at the exit of the animal from Cape Verde, certifying that it is fit to enter the country of origin.

After the arrival at the country of origin, the animal is subjected to further medical exams so as to check its health condition.

### **USEFUL INFORMATION**

- **Bank Business Hours**

Monday to Friday, from 8:00 am to 15:00 pm.

- **National Holidays**

January 1<sup>st</sup> – New Year

January 13<sup>th</sup> – Democracy and Liberty day

January 20<sup>th</sup> – National Heroes Day

May 1<sup>st</sup> – Labour Day

June 1<sup>st</sup> – Children’s Day

July 5<sup>th</sup> – Independence Day

August 15<sup>th</sup> – Assumption day

November 1<sup>st</sup> – All Saints Day

December 25<sup>th</sup> – Christmas Day

- **Lawyers who Speak English**

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• **Some Physicians who Speak English**

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### Santiago:

#### Physicians

<b>Dr. Luís Leite</b> Activity: General Practitioner Centro Médico do Plateau Tel.: +238 2611808	<b>Dra. Elga Delgado</b> Activity: General Practitioner Condomínio Nova Aurora Tel.: +238 2628681
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### Private Practices

<b>Cardiomed – Centro Médico Cardiológico(Centre for Cardiology)</b> Tel.: +238 2624050 Address: Achada Santo António	<b>Centro Médico do Plateau</b> Tel.: +238 2611808 Address: Plateau
<b>Clínica Nova Aurora</b> Tel.: +238 2628681 Address: Palmarejo	

### S. Vicente:

#### Physicians

<b>Dr. Fernando Lopes</b> Activity: Cardiologist Hospital Baptista de Sousa Cellular Phone: +238 9801173	<b>Dr. Alicia Tereza Fontes P. da Silva Wahnon</b> Activity: General Practitioner Urgimed Cellular Phone: +238 9914075
<b>Dr. Maria da Luz Salomão St. Aubyn</b> Activity: Dentist Clínica Nossa Senhora da Luz Tel.: +238 2328855	<b>Dra. Vera Spencer</b> Activity: Dentist Dental Clínica Tel.: +238 2300087

### Private Practice

<b>Medicentro</b> Dr. Luís Roque Tel.: +238 2318515 Address: Mindelo E-mail: <a href="mailto:romanaflores@cvtelecom.cv">romanaflores@cvtelecom.cv</a>	<b>Urgimed</b> Dr. Júlio Wahnon, Cellular Phone: +238 9917808 Dr. Carlos Lima, Cellular Phone: +238 9848641 Address: Mindelo Tel.: +238 2300170
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- **Translators and Interpreters (Portuguese/English and English/Portuguese)**

### Santiago (Praia):

<b>Ana Jaqueline Marques da Silva</b>	<b>Fátima Spencer</b>
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Tel. (direct line): +238 2608132 Cellular Phone: +238 9917212 E-mail: <a href="mailto:marques.jaqui@gmail.com">marques.jaqui@gmail.com</a>	Tel: +238 2628041 Cellular Phone: +238 9871770 E-mail: <a href="mailto:faspencer@mail.com">faspencer@mail.com</a>
<b>Adelaide Lima</b> Tel.: +238 2621368 Cellular Phone: +238 9939109 E-mail: <a href="mailto:zizilima@hotmail.com">zizilima@hotmail.com</a> ; <a href="mailto:zizilima@gmail.com">zizilima@gmail.com</a>	<b>Helena França</b> Tel.: +238 2613613 Cellular Phone: + 238 9915135 E-mail: <a href="mailto:lena_franca@hotmail.com">lena_franca@hotmail.com</a>
<b>Abdúlia Figueiredo</b> Tel.: +238 2612112 Cellular Phone: +238 9929457 E-mail: <a href="mailto:dulyfigueiredo@gmail.com">dulyfigueiredo@gmail.com</a>	<b>Iolanda Monteiro</b> Tel.: +238 2627248 Cellular Phone: +238 9917167 E-mail: <a href="mailto:yolandamonteiro@yahoo.com.br">yolandamonteiro@yahoo.com.br</a>
<b>Djalo Abreu</b> Tel.: +238 2626273 Cellular Phone: +238 9970858 E-mail: <a href="mailto:djalo_abreu@hotmail.com">djalo_abreu@hotmail.com</a>	<b>Madalena Costa Moniz Beth-Sellassié</b> Tel.: +238 2627869 Cellular Phone: +238 9915340 E-mail: <a href="mailto:madalbs@cvtelecom.cv">madalbs@cvtelecom.cv</a> ; <a href="mailto:madalbs@hotmail.com">madalbs@hotmail.com</a>
<b>English Language Institute (ELI Praia)</b> Director: Cândida Gonçalves Tel. +238 2612672 Fax: +238 2615486 E-mail: <a href="mailto:elipraia@cvtelecom.cv">elipraia@cvtelecom.cv</a>	<b>Valerie Mendes Andrade</b> Cellular Phone: +238 9872942 E-mail: <a href="mailto:valerie.m.andrade@gmail.com">valerie.m.andrade@gmail.com</a>

#### S. Vicente:

<b>Ana Salomão</b> Cellular Phone: +238 9941395 E-mail: <a href="mailto:anasalomao@cvtelecom.cv">anasalomao@cvtelecom.cv</a> ; <a href="mailto:anasalomaosp@hotmail.com">anasalomaosp@hotmail.com</a>	<b>José Luís Ramos</b> Tel.: +238 2318535 Cellular Phone: +238 9812770 E-mail: <a href="mailto:jluzramos@live.com.pt">jluzramos@live.com.pt</a>
<b>English Unlimited</b> Tel.: +238 2326363 Cellular Phone: +238 9870414 E-mail: <a href="mailto:preciouspink@hotmail.co.uk">preciouspink@hotmail.co.uk</a>	<b>Miguel Ribeiro de Almeida</b> Cellular Phone: +351 919050098 E-mail: <a href="mailto:miguelalmeida@sapo.pt">miguelalmeida@sapo.pt</a>

#### Sal:

<b>English Language Institute (ELI Sal)</b> Director: Salazar Amaro Tel./Fax: +238 2412367 Tel. (direct line): +238 2413388 Cellular Phone: +238 9927365 E-mail: <a href="mailto:salazaramaro@yahoo.com">salazaramaro@yahoo.com</a>	
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- **Addresses and Telephone Numbers of some Institutions**

#### Banks and ATM machines

<b>Banco de Cabo Verde</b> Address: Plateau, Santiago Tel: +238 2607000	<b>Caixa Económica de Cape Verde</b> Tel.: 2412608; End.: Espargos, Sal Tel.: +238 2324577; End.: Av. 5 de Julho, S. Vicente Tel.: +238 2603600; End.: Av. Cidade de Lisboa, Santiago
<b>Banco Cabo-Verdiano de Negócios</b> Tel.: +238 2604250; End.: Plateau, Santiago Tel.: +238 2421799; End.: Santa Maria, Sal Tel.: +238 2325518; End.: Rua Libertadores	<b>Banco Interatlântico</b> Tel.: +238 2614008; End.: Av. cidade de Lisboa, Santiago Tel.: +238 2418085; End.: Rua 3 de Agosto,

d'África, S. Vicente	Sal Tel.: 232 55 85; End.: Praça Nova, S. Vicente
<b>Banco Africano de Investimentos</b> Address: Chã d'Areia, Santiago Tel.: +238 2601224 / 260 12 25 Fax: +238 2622810	<b>Banco Comercial do Atlântico</b> Tel.: +238 2600961; End.: Av. Amílcar Cabral, Santiago Tel.: +238 2411332; End.: Rua 3 de Agosto, Sal Tel.: +238 230 36 77; End.: Rua de Lisboa, S. Vicente

### Money Exchange Agencies

<b>Money Exchange Agency 24 hours</b> Tel.: +238 2314996; Address: Rua Patrice Lumumba, S. Vicente Tel.: +238 2322175; Address.: Rua Cristiano S. Barcelos, nº 3, S. Vicente	<b>EVC – Serviços Financeiros – Agência de Câmbio, SA</b> Tel.: +238 2617849; End.: Plateau, Santiago Tel.: +238 2321403; End.: Mindelo, S. Vicente
<b>Cotacâmbios</b> Tel.: +238 2600891; End.: Plateau, Santiago Tel.: +238 2421850; End.: Rua 10, 1º Julho, Sal	

### Customs Clearance Agents

<b>Ferreira &amp; Sena</b> Address: Praia, Santiago Tel.: +238 2614517	<b>Cape Verde Imports</b> Address: Santa Maria, Sal Tel.: +238 2421894 E-mail: <a href="mailto:victoria@capeverdeimports.com">victoria@capeverdeimports.com</a>
<b>Alexandre Novais</b> Address: Mindelo, S. Vicente Tel.: +238 2321813 Fax: +238 2321814 E-mail: <a href="mailto:alexandrenovais@cvtelecom.cv">alexandrenovais@cvtelecom.cv</a>	<b>Carlos Modesto</b> Address: Fazenda, Praia, Santiago Tel.: +238 2613410
<b>António João da Cruz</b> Address: Mindelo, S. Vicente Tel.: +238 2310605	<b>João Da Cruz Lima</b> Address: Mindelo, S. Vicente Tel.: +238 2323272
<b>António Maurício Duarte</b> Address: Porto Novo, S. Antão Tel.: +238 2221142	<b>Silvestre Lopes da Silva</b> Address: Mindelo, S. Vicente Tel.: +238 2323484 Fax: +238 2323466 E-mail: <a href="mailto:silvalopes@cvtelecom.cv">silvalopes@cvtelecom.cv</a>

### Rent-a-Car

<b>Abreu Rent-a-Car</b> Address: Estr. Aeroporto, Fazenda, Santiago Tel.: +238 2612668	<b>ATC – Turística Comercial do Atlântico</b> Address: Sal Rei, Boavista Tel.: +238 2511872
<b>Alucar</b> Tel.: +238 2321295; Address.: Av. Manuel Matos, S. Vicente Tel.: +238 261 45 20; End.: Chã d'Areia, Praia, Santiago Tel.: +238 2511445; End.: Sal-Rei, Boavista	<b>Hertz – HR – Aluguer de automóveis, SA</b> Tel.: +238 2612858; Address: Aeroporto da Praia, Santiago Tel.: +238 2413702; Address.: Aeroporto Internacional, Sal Tel.: +238 2511082; Address.: Sal Rei, Boavista

### National Emergency Services

Hospital – 130  
Fire-fighter Corporation – 131  
Police – 132

Judiciary Police – 800 11 34  
National Information – 102

## Taxi

<b>Taxi Phone Sociedade Unipessoal</b> Address: Mindelo, S. Vicente Telephone: +238 2324965 / 2324966	
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## • Embassies and Consulates in Cape Verde

### Embassies

<b>Embassy of Angola</b> Address: Prainha, Praia, Santiago Telephone: (+238) 262 15 02 / 2623235 Fax: (+238) 2623234	<b>Embassy of Russia</b> Address: Achada S. António, Praia, Santiago Telephone: (+238) 2622738 / 2622739 Fax: (+238) 2622738
<b>Embassy of Brazil</b> Address: 2-Chã de Areia, Praia, Santiago Telephone: (+238) 2615607 / 2615608 Fax: (+238) 2615609	<b>Embassy of the United States of America</b> Address: Plateau, Praia, Santiago Telephone: (+238) 2608900 Fax: (+238) 2611355
<b>Embassy of Portugal</b> Address: Praia, Santiago Telephone: (+238) 2623037 / 2613032 Fax: (+238) 2623222	<b>Embassy of France</b> Address: Prainha, Praia, Santiago Telephone: (+238) 2604535 Fax: (+238) 261 5590 / 2602114
<b>Embassy of China</b> Address: Achada Santo António, Praia, Santiago Telephone: (+238) 2623028 / 2623029 Fax: (+238) 2623047	<b>Embassy of Cuba</b> Address: Praia, Santiago Telephone: (+238) 2619408 Fax: (+238) 2617527
<b>Embassy of Senegal</b> Address: R Abílio Macedo, Plateau, Praia, Santiago Telephone: (+238) 2615621 Fax: (+238) 2612838	<b>Embassy of Spain</b> Address: Praia, Santiago Telephone: (+238) 2601800 / 2601801 / 2601802 / 2601803 Fax: (+238) 2621322

### Consulates and Honorary Consulates

<b>Honorary Consulate of Great Britain</b> For all islands (except Sal and Boavista), Honorary Consul: António Lopes Canuto E-mail: <a href="mailto:canutoantoniorc@gmail.com">canutoantoniorc@gmail.com</a> Assistant: Isabel Spencer E-mail: <a href="mailto:isabelspencer5@yahoo.com.br">isabelspencer5@yahoo.com.br</a> Address: Av. Prof. Alberto Leite, S. Vicente Telephone: (+238) 232 35 12 Fax: (+238) 2321284  For Sal and Boavista islands, Honorary Consul: Albertino Mosso. Email: <a href="mailto:tinomosso@yahoo.co.uk">tinomosso@yahoo.co.uk</a> Address: Tanquinho Norte Zone 534-4111 SANTA MARIA, SAL Telephone: (+238) 593 73 83 Fax: (+238) 995 10 43	<b>Honorary Consulate of the Netherlands and Belgium</b> Honorary Consul: Humberto Bettencourt E-mail: <a href="mailto:Humberto.bettencourt@cvtelecom.cv">Humberto.bettencourt@cvtelecom.cv</a> Address: Praia, Santiago
<b>Honorary Consulate of Brazil</b> Honorary Consul: Edmund St.' Aubyn E-mail: <a href="mailto:jofeio@cvtelecom.cv">jofeio@cvtelecom.cv</a> Address: Mindelo, S. Vicente Telephone: (+238) 2321661	<b>Honorary Consulate of Italy</b> Honorary Consul: Luigi Zirpoli E-mail: <a href="mailto:italconsulpraia@gmail.com">italconsulpraia@gmail.com</a> Address: Praia, Santiago Telephone: (+238) 261 93 43
<b>Honorary Consulate of Denmark</b> Honorary Consul: Víctor Rocheteau E-mail: <a href="mailto:victorrocheteau007@yahoo.com.br">victorrocheteau007@yahoo.com.br</a>	<b>Honorary Consulate of Norway</b> Honorary Consul: Carlos Albertino Veiga Address: Praia, Santiago; Tel.: (+238) 261 54

Address: Mindelo, S. Vicente Telephone: (+238) 2321785	08 / 262 75 55 Honorary Consul in Mindelo: Jorge Brito Address: Mindelo, S. Vicente Tel.: (+238) 232 34 64
<b>Honorary Consulate of Ecuador</b> Honorary Consul: Nelson Eurico Cabral Address: Praia, Santiago Telephone: (+238) 2618489 E-mail: <a href="mailto:ncabral@wanadoo.fr">ncabral@wanadoo.fr</a> ; <a href="mailto:ncabral80@hotmail.com">ncabral80@hotmail.com</a>	<b>Portuguese Consulate</b> Consul: Raquel Chantre Address: Praia, Santiago Telephone: (+238) 262 60 97 / 39 25 Consul: Rosália Vasconcelos Address: Mindelo, S. Vicente Telephone: (+238) 232 31 30
<b>Honorary Consulate of Spain</b> Honorary Consul: Silvestre Évora E-mail: <a href="mailto:severa@cvtelecom.cv">severa@cvtelecom.cv</a> Address: Mindelo, S. Vicente Tel.: (+238): 2317481	<b>Honorary Consulate of the Czech Republic</b> Honorary Consul: Valdmir Segredo E-mail: <a href="mailto:valdmir.segredo@anac.cv">valdmir.segredo@anac.cv</a> Address: Praia, Santiago Telephone: (+238) 262 25 05
<b>Honorary Consulate of France</b> Honorary Consul: James Mittnacht E-mail: <a href="mailto:jamesmittnacht@msn.com">jamesmittnacht@msn.com</a> Address: Mindelo, S. Vicente Tel.: (+238): 231 18 38 / 2316709 Honorary Consul: Eloisa Maria Melo E-mail: <a href="mailto:eloisamelobv@hotmail.com">eloisamelobv@hotmail.com</a> Address: Boavista Tel.: (+238): 251 18 74	<b>Honorary Consulate of Sweden and Pakistan</b> Honorary Consul: Fernando Moeda Address: Praia, Santiago Telephone: (+238) 2608525
<b>Honorary Consulate of Greece</b> Honorary Consul: Anna Riga E-mail: <a href="mailto:annarigacv@gmail.com">annarigacv@gmail.com</a> Address: Praia, Santiago Telephone: (+238) 2615981	<b>Honorary Consulate of Switzerland</b> Honorary Consul: José Maria Fernandes da Veiga E-mail: <a href="mailto:consulsuicapraia@yahoo.com.br">consulsuicapraia@yahoo.com.br</a> Address: Praia, Santiago Telephone: (+238) 2619868
<b>Honorary Consulate of the Netherlands</b> Honorary Consul: João Henrique Martins E-mail: <a href="mailto:consulmindelo@cvtelecom.cv">consulmindelo@cvtelecom.cv</a> Address: Mindelo, S. Vicente Telephone: (+238) 2321461	<b>Honorary Consulate of Ghana</b> Honorary Consul: Tony Parker Danso E-mail: <a href="mailto:tonyparker@cvtelecom.cv">tonyparker@cvtelecom.cv</a> ; <a href="mailto:dansontony@hotmail.com">dansontony@hotmail.com</a> Address: Praia, Santiago

## **EMBASSIES AND CONSULATES OF CAPE VERDE ABROAD**

### **Embassies**

<b>Embassy of Cape Verde in Germany</b> Address: Stavangerstr, 16, 10439, Berlin Telephone: +493020450955 Fax: +493020450966	<b>Embassy of Cape Verde in Ethiopia</b> Address: Bole Road, Higher 17, Kebele 19 House Nr. 107 Telephone: +251116184853 Fax: +251116632573
<b>Embassy of Cape Verde in Angola</b> Address: R. Oliveira M., nº 3 C.P. 3301, Luanda Telephone: +244222320412 Fax: +244222328137	<b>Embassy of Cape Verde in the U.S.A.</b> Address: 3415 Massachusetts Av. NW, Washington DC Telephone: +12029656820 Fax: +12029651207
<b>Embassy of Cape Verde in Austria</b> Address: Scwindgasse, Wien, Austria Telephone: +4315038727/28 Fax: +4315038729	<b>Embassy of Cape Verde in France</b> Address: 03, Rue de Rigny, 75008, Paris Telephone: +33142127350 Fax: +33140530436
<b>Embassy of Cape Verde in Belgium</b> Address: Av. Jeanne, 29, 1050, Brussels Telephone: +322 643 62 70 Fax: +3226463385	<b>Embassy of Cape Verde in Italy</b> Address: Via G. Caducci, 4, 0187, Roma Telephone: +39064744678 Fax: +39064744643
<b>Embassy of Cape Verde in Brazil</b> Address: SHIS QL 14, Cons. 03, Casa 08, Lago Sul CEP 71640-035 Brasília	<b>Embassy of Cape Verde in Luxembourg</b> Address: 46, Rue Goethe, 16-37, Luxemburg Telephone: +35226480948 Fax: +35226480949

Telephone: +556132480543/ +556133645526 Fax: +556133644059	
<b>Embassy of Cape Verde in China</b> Address: Xingdoug Road, Chaoyang District, Pequim 100600, China Telephone/ Fax: +861065327546	<b>Embassy of Cape Verde in Portugal</b> Address: Av. Restelo Nº 33, 1449-025, Lisbon Telephone: +351213041440 Fax: +351213041466
<b>Embassy of Cape Verde in Cuba</b> Address: Calle 20 MA.2001 Esq. 7MA, Avenida Miramar, Havana Telephone: PBX +5372042655 Fax: +5372041072	<b>Embassy of Cape Verde in Senegal</b> Address: 3 Av. EL, Hadjily Mbaye, B.P. 11.269, Dakar Telephone: +2218211873/213936 Fax: +2218210697

### Consulates and Honorary Consulates

<b>General Consulate of Cape Verde in Boston, U.S.A.</b> Address: EN607, Boylston Street, 4 TH Floor, Boston Telephone: +16173530014 Fax: +16178599798	<b>Honorary Consulate de Cape Verde in Dresden, Germany</b> Address: Koenigstrasse,5, Dresden Telephone: +493518192700 Fax: +493518192698
<b>General Consulate of Cape Verde in Madrid, Spain</b> Address: Capitan Haya 51, Pita 4, OF8, 28020, Madrid Telephone: +34915702568 Fax: +34915702563	<b>Honorary Consulate of Cape Verde in Luxembourg</b> Address: 50, Rue Albert Ler Telephone: +352443982 No fax.
<b>General Consulate of Cape Verde in the Netherlands</b> Address: Baan 6, 3011 CB, Rotterdam, Holland Telephone: +31104778977 Fax: +31104774553	<b>Honorary Consulate of Cape Verde in Moscow, Russian Federation</b> Address: 121615, Rublióvskoe Chossé, Nº 26, edificio 1 Telephone: +70954154106 Fax: +70954154151
<b>Honorary Consulate of Cape Verde in Macau, China</b> Address: Av. da Amizade nº 555, 21º andar, Building Macau Landmark Telephone: +853788138 Fax: +853788168	<b>Honorary Consulate of Cape Verde in Basel, Switzerland</b> Address: 4001 Basel Telephone: +41612698095 Fax: +41612698050
<b>Honorary Consulate of Cape Verde in Turin, Italy</b> Address: Via Saluzzo,58 Telephone: +39011655866 Fax: +390116698096	<b>Honorary Consulate of Cape Verde in Nice, France</b> Address: 43, Rue Héroid Telephone: +33493825392 No fax
<b>Honorary Consulate of Cape Verde in Helsinki, Finland</b> Address: VR Ltd Finnish Railways Telephone: +35897072500 Fax: +358400889944	<b>Honorary Consulate of Cape Verde in Rio de Janeiro, Brazil</b> Address: Avenida das Américas, Barra da Tijuca Telephone: +552138237077/552122586668 Fax: +552131504753
<b>Honorary Consulate of Cape Verde in Porto, Portugal</b> Address: Rua da Boavista,17 Telephone: +351222031077 Fax: +351222088346	<b>Honorary Consulate of Cape Verde in Stockholm, Sweden</b> Address: Tellusvagen 16 Telephone: +4687422927/46705410947 Fax: +4687422927
<b>Honorary Consul of Cape Verde in London</b> Jonathan Lux Telephone: + 44 (0) 20 74810010 E-mail: jonathan.lux@incelaw.com	

- **Important websites**

Government of Cape Verde Official webpage <a href="http://www.governo.cv/">Http://www.governo.cv/</a>	National Police <a href="http://www.policianacional.cv">Http://www.policianacional.cv</a>
National Statistical Institute <a href="http://www.ine.cv/">Http://www.ine.cv/</a>	Health Ministry <a href="http://www.minsaude.gov.cv/">Http://www.minsaude.gov.cv/</a>
Bank of Cape Verde <a href="http://www.bcv.cv/">Http://www.bcv.cv/</a>	Ministry of Finances <a href="http://www.minfin.gov.cv/">Http://www.minfin.gov.cv/</a>
Official webpage for Cape Verde Government Services <a href="http://www.portondinosilha.cv/">Http://www.portondinosilha.cv/</a>	Ministry of Education: <a href="http://www.minedu.gov.cv/">http://www.minedu.gov.cv/</a>
Cape Verde: a Virtual Portal <a href="http://www.virtualcapeverde.net">Http://www.virtualcapeverde.net</a>	Parliament of Cape Verde <a href="http://www.parlamento.cv">http://www.parlamento.cv</a>
Customs General Directorate <a href="http://www.alfandegas.cv">Http://www.alfandegas.cv</a>	

**British Honorary Consulate**



**Rua Dr. Alberto Leite  
Prédio da Papyrus  
1st Floor  
P.O. Box n. 423  
Mindelo, S. Vicente  
Cape Verde**

**Telephone (+238) 2323512**

**Fax: (+238) 2321284**

**E-mail: [canutoantoniorc@yahoo.com.br](mailto:canutoantoniorc@yahoo.com.br) (Honorary Consul);  
[isabelspencer5@yahoo.com.br](mailto:isabelspencer5@yahoo.com.br) (Consular Assistant)**

***Every care has been taken to ensure the accuracy of these notes but:***

- ◆ ***this leaflet is only a guide***
- ◆ ***it is not exhaustive***
- ◆ ***many situations will require professional legal advice***
- ◆ ***the Embassy cannot give legal advice but can provide a list of English speaking Lawyers.***

***Every care has been taken to ensure the accuracy of these notes, the British Embassy in Dakar and the Honorary Consulate in Mindelo cannot be held responsible for any errors or incorrect information supplied.***

***JULY 2012***